



CITY OF MISHAWAKA

2017 CONSOLIDATED ACTION  
PERFORMANCE & EVALUATION REPORT  
(CAPER)  
Final



## **CR-05 - Goals and Outcomes**

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan.**

### **91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Mishawaka receives an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The funding received is based on a complex formula, including factors such as; population, number of people living in poverty and the amount of pre-1940's housing stock. To receive this funding, the City of Mishawaka must set five-year goals based on the needs of the community. Each year, the City must write an Action Plan, allocating the funds to specific projects that meet the needs of those goals. To report the progress toward those goals, the City must also write a year-end evaluation report, called the Consolidated Annual Performance and Evaluation Report, or CAPER. This is the CAPER for the 2017 fiscal year, covering activities implemented during the time between January 1, 2017 and December 31, 2017. The City of Mishawaka participates in the St. Joseph County Housing Consortium along with the City of South Bend and the unincorporated areas of St. Joseph County. The St. Joseph County Housing Consortium received an allocation of \$734,817 of HOME funding, including program income, in 2017. The City of South Bend is responsible for the administration of HOME funds and reports all the progress for the HOME funded projects in its CAPER. For the 2017 fiscal year, the City of Mishawaka received an allocation of \$462,542 CDBG. The Challenge of that year's funding was that it was not received until late September. Challenges surrounding the passage of the federal budget delayed the allocation of funding to the City of Mishawaka. Allocations of the 2017 funding to sub recipients were not processed until late October. As a result, many of the accomplishments of this allocation of funding were not reported until January and February of 2018. The City of Mishawaka targets its funding toward the Milburn Boulevard Area.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Administration	CDBG: \$	Other	Other	1		%	1	1	100.00%
Construction of Housing	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	10	0	0.00%			
Direct Homeownership Assistance	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0				
Direct Homeownership Assistance	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	2	0	0.00%	20	0	0.00%
Fair Housing Activities	Non-Housing Community Development	CDBG: \$	Other	Other	1	1	100.00%	2	1	50.00%
Owner Occupied Rehab	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	2	1	50.00%	3	1	33.33%
Public Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	8	2	25.00%	4	2	50.00%

Public Services-General	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	300	16528	5,509.33%	700	16528	2,361.14%
Spot Blight Clearance	Spot Blight Removal	CDBG: \$	Buildings Demolished	Buildings	0	0		2		%
Spot Blight Clearance	Spot Blight Removal	CDBG: \$	Other	Other	5	2	40.00%			

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of Mishawaka completed many activities over the course of the year. Social service projects and public services exceeded the goals set in the Consolidated Plan. The Mishawaka Food Pantry served 16,007 people in 2017, making it the most far-reaching program that is funded through CDBG dollars in Mishawaka. The Boys and Girls Club was the second largest program, serving 393 people. The Public Infrastructure program continues to replace curb and sidewalks making them ADA compliant.

Other housing goals have been slow to be developed. The City of Mishawaka in Partnership with Habitat for Humanity anticipates reporting accomplishments for these projects as properties are developed and eligible first time homebuyers complete the process.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	21,153
Black or African American	3,291
Asian	91
American Indian or American Native	41
Native Hawaiian or Other Pacific Islander	1
<b>Total</b>	<b>24,577</b>
Hispanic	460
Not Hispanic	5,572

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The City of Mishawaka served a variety of racial and ethnic groups. The primary race served by these funds is the white population. In addition to the groups listed above, the City of Mishawaka served 3 people who classified themselves as "Asian/White", 62 "Black/African American & White", 18 "Amer. Indian/Alaskan Native & Black/African Amer." and 5,949 who classified themselves as "other Multi-Racial".

## CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	718,978	79,412
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

### Narrative

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Mishawaka	60	60	
MILBURN BLVD AREA	40	40	

**Table 4 – Identify the geographic distribution and location of investments****Narrative**

The City of Mishawaka targets its funding towards the Milburn Boulevard Area. This community experiences a higher rate of unemployment and poverty than the City as a Whole Unit.

**Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The reporting for all Home funds was completed as part of the 2017 CAPER for the City of South Bend and St. Joseph County Housing Consortium. As such, the following tables related to HOME funds have been left blank as to not duplicate the number counts.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Discuss how these outcomes will impact future annual action plans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine

the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	16,286	0
Low-income	186	0
Moderate-income	56	0
<b>Total</b>	<b>16,528</b>	<b>0</b>

Table 7 – Number of Households Served

### Narrative Information

The City of Mishawaka served 16,528 persons who earn below 80% of the area median family income. Housing and sine oybkuc servuces are required to document the income level of each person who is served in the program. Only the programs serving the elderly are able to presume the clientele meet the HUD requirement for serving low and moderate-income households. They YWCA of Mishawaka serves extremely low-income families. This program serves women leaving a domestic violence situation seeking immediate shelter.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Continuum of Care (CoC) agencies have worked together to design and implement a collaborate process based on referrals and complementary programs and services. The City of Mishawaka in partnership with the Mishawaka Food Pantry offers resources to individuals in need.

The City of South Bend is responsible for leading the area's Continuum of Care. The Continuum of Care (CoC) agencies have worked together to design and implement a collaborate process based on referrals and complementary programs and services. The process included shelter housing, movement to current Emergency Solutions Grant (ESG) or Supportive Housing Programs (SHP) funded agency programs, and working with the CoC to ensure needs are met appropriately per client.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

In the winter months the City of Mishawaka was able to provide shelter, food and other necessities to homeless individuals in the Battel Center. Through out the year the City of Mishawaka works with the Mishawaka food Pantry to provide resources.

The CoC continued to discuss and work on strategies that will result in the following priorities:

- Restructuring the traditional shelter system toward the Housing First model and meeting Hearth Act Priorities
- Focus on rapid re-housing activities with ESG
- Using two distinct approaches, one for situation impoverished homeless individuals and one for the chronically impoverished homeless, to re-house them
- Reducing the unsheltered or precariously housed population
- Reducing the time spent in transitional housing

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The CoC has developed discharge coordination policies for foster care, health care, and mental health care systems.

*Foster Care:* the Indiana Division of Child Services case managers are responsible for creating individualized plans for each youth being discharged from foster care. They are responsible for case planning and reunification conferences with providers, including foster parents, birth parents, children (when age appropriate), and Court Appointed Special Advocates. Discharge planning does not include use of McKinney-Vento funded shelters. Youth aging out of foster care receive independent living services that cover areas such as financial independence, educational needs, vocational needs, mental health and substance abuse treatment. The Division of Child Services has a written protocol and partners with appropriate community providers to ensure that youth discharged from foster care are not discharged into the streets.

*Health Care:* Memorial Hospital and Health Care systems and St. Joseph Regional Medical Center are the two major health care centers in the community. Both have written protocols concerning the Discharge Planning and Process in place. Discharge planning begins at the time of admission. The protocols state that the social worker/case manager shall provide assistance when identified or requested. Both health care facilities meet with the CoC to discuss a better-coordinated discharge plan for homeless or potentially homeless individuals. Future revisions of their policies will specifically address the hospitals not discharging to McKinney-Vento funded shelters.

*Mental Health:* Memorial Epworth Center has numerous written policies, protocols and Memorandums of Understanding involving discharge of homeless or potentially homeless individuals. If this is the case, the protocol instructs the social worker to contact the Center for the Homeless and/or other shelters to find out whether the individual is banned, timed-out or needs to go to the grievance board. The social worker is also to administer a STAT urine drug test to establish that the patient has no drugs in his/her system and is able to go to the Center for the Homeless per their requirements. Memorial Epworth Center maintains a Center for the Homeless Discharge Tracking Sheet to track discharges to the center and the sheet is reviewed monthly by the Director of Clinical Services on the last day of the month. A release of information is also available if the patient chooses to utilize Hope Ministries as the next step. MOUs are in existence with both Center for the Homeless and Hope Ministries.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Despite their close proximity, the Cities of Mishawaka and South Bend have separate public housing agencies. Both housing agencies manage public housing units and voucher programs. The Mishawaka Housing Authority operates public housing in Mishawaka as well as a housing not-for-profit designed to address the housing needs of low and moderate income people. Some housing agencies offer other services to residents in the communities, such as legal help, employment training, youth activities, fair housing counseling and homeownership counseling to name a few.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Mishawaka Housing Authority advises resident of the opportunities to participate in making organizational decisions. The organization administers both a public housing and Section 8 Housing voucher program. The housing authority owns and manages 2 projects which contain 299 affordable rental units.

### **Actions taken to provide assistance to troubled PHAs**

The willingness to try new programs to better serve low-income households has enabled the Mishawaka Housing Authority to be a vital part of the affordable housing community. As such, the Mishawaka Housing Authority does not have a troubled status.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The Residential Tax Abatement Program is available to potential homeowners for consideration when thinking about homeownership. This allows a phasing in the costs that can lessen immediate financial burden and, coupled with the legislative property tax cap, could be critical to new homeowners.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The 2017 Action Plan recognized the following actions to serve underserved needs:

- Continue to emphasize the need for homeowner occupied rehab projects.
- Continue Partnership with Habitat for Humanity to assist eligible first time homebuyers.
- Support service groups that directly impact our community
- Support more coordinated and effective data collection, performance measurement and program evaluation.

## **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Mishawaka followed the U.S. Department of Housing and Urban Development (HUD) rules for addressing lead based paint hazards when utilizing the Community Development Block Grant (CDBG) and other grant money to fund housing renovation. Any property with more than \$5,000 of federal funds invested must follow the rules for Lead Paint reduction. All homes, either those fully renovated or those with just minor repairs, must pass a lead paint clearance test if any hazards were located prior to renovation.

## **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City of Mishawaka funds a few public services that help families at or below the poverty level. One of them is the Mishawaka Food Pantry. This pantry served approximately 16,007 households during the 2017 year. Not only did the households receive food assistance, clothing, household items and other miscellaneous assistance. Many clients assisted are under employed or unemployed and are not aware of the type of aid available to them. Coming to the food pantry is often a first step to find other services and assistance.

## **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Mishawaka sits just to the east of the City of South Bend. There is no visual or geographic

boundary between the two cities. Rather, the border is a jagged line along Logan and Ironwood Drive that is the dividing line for the municipalities. Thus, affordable housing development, homelessness, social services are impacted very similarly between the two cities. Thus it is only natural that the two entities combine efforts on items such as Consolidated Planning, and the Continuum of Care.

The City of Mishawaka is part of a partner with the City of South Bend in many ways. The City of Mishawaka completes its own Consolidated Plan, the Action Plan, and year-end report, CAPER. The reporting for both cities is only complete when both cities complete their Action Plans and CAPERs. All of these reports are located in the on-line reporting system, IDIS, enabling both cities to see progress on their Consolidated Planning projects. Both cities participate in the St. Joseph County Housing Consortium, allocating HOME funding to affordable housing development projects. The two cities must work together to implement and report on the progress accomplished as part of the funding.

Internally, the City of Mishawaka is working diligently to improve its policies and procedures. The primary focus has been to improve reporting and record keeping. The revisions included tighter reporting standards, monitoring procedures, project selection and an internal review of all project files.

The following documents and policies have been implemented as part of the normal routine for the City of Mishawaka:

- New performance based contracts
- New timesheets for staff
- Worksheets to track payments and reimbursements from HUD
- Draft citizen participation plan
- File checklists
- Income calculation worksheet
- Audit certification
- Program income reporting document
- Conflict of interest disclosure form
- External monitoring checklist
- Construction checklist
- Environmental review checklist/form

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The St. Joseph County Continuum of Care (CoC) is the primary format for the coordination between housing and social service groups.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The St. Joseph County Housing Consortium prepared an Analysis of Impediments to Fair Housing (AI) in June 2010. The AI found no substantial impediments to fair housing; however areas exist where access to housing could be improved:

1. Monitor Federal guidelines for defining income. – Ongoing

The calculation of the federal poverty line does not take into account several expenses that affect an individual's ability to pay for housing. These include, but are not limited to, utility bills and child care obligations. Such expenses should be factored in as reductions to income to recalculate rent to an affordable level.

1. Continue analysis and efforts to expand the reach of the Human Rights Commission of South Bend to the City of Mishawaka and the rest of St. Joseph County. – Ongoing

The South Bend Human Rights Commission could become a county-wide agency. The City of Mishawaka engaged the services of an intern from Michigan State University's James Madison College of Public affairs to conduct preliminary research on a possible collaboration between South Bend and Mishawaka. A county-wide agency would provide local access for all residents who need to ask questions or file complaints about fair housing.

1. Support economic development efforts that improve employment prospects for low and moderate-income individuals. – Ongoing

Development and investment in low-income areas is encouraged. Low-income households continue to be referred to budget and housing counseling programs to assist them to make positive monetary decisions and build wealth.

1. Work with entities providing services to ex-offenders to lessen barriers to employment and housing. Support organizations that provide housing and supportive services until an ex-offender realizes employment. – Underway; fund at least one such organization.

People returning to the community from prison often need assistance in securing jobs and affordable housing.

The City of Mishawaka hosts several Fair Housing training workshops through the year.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

### *Initial Review of Project Eligibility*

1. Requests for funding must be supported with an application to be reviewed for allocation recommendation. Applications include specific information regarding design of project, cost of project and beneficiaries.
2. Each activity must be eligible under related program rules and must meet one of the three national objectives -- benefit low and moderate income persons, aid in the prevention or elimination of slum and blight conditions, or meet an urgent need which threatens the health or welfare of the community.
3. An activity must be consistent with local goals and objectives as expressed in adopted policies and/or established plans and must comply with related program regulations.
4. Successfully funded applicants are required to sign a funding agreement outlining all of the requirements, regulations and standards. Funding agreements for all real property activities shall specify the acceptable use of the property, the length of the restrictive period, and disposition requirements.

### *Ongoing Review of Project Compliance*

1. On-site monitoring will be conducted as may be deemed necessary and reasonable by the City. Desk reviews and off-site monitoring will be an ongoing activity.
2. Claims for payment are filed, with appropriate documentation, with the program manager. The program manager reviews the claim and approves it for payment.
3. Quarterly, monthly, and/or annual reports on project and activity status are required of all sub-recipients.
4. The program manager will also monitor for beneficiary compliance.
5. The City of Mishawaka program activities for housing generally may include program income to the sub-recipient/contractor.

The only housing program not completed by the City of Mishawaka, Community Development Department is with Habitat for Humanity of St. Joseph County. Habitat for Humanity of St. Joseph County is responsible for reporting all program income and its use to the City of Mishawaka. Program Income that cannot be immediately reinvested in the housing programs is returned to the City of Mishawaka.

#### *Follow-up and Enforcement*

1. Compliance concerns are addressed at all phases of an activity, as soon as the project manager is aware of the issue. Technical assistance is provided as necessary to maintain compliance.
2. Annual reviews of sub-recipient activities are conducted by the project manager, using a checklist of areas to be reviewed. The annual reviews are followed up with written statements of compliance or non-compliance. In situations of non-compliance, the written statements detail methods and timeframes to bring the activity back into compliance.
3. Sub-recipients may be required to file a Certified Public Accountant (CPA) annual report of sub-recipient's financial stability and federally funded project expenditures. Records shall be maintained for five years after project closeout, which is when final payments and all related matters are closed.
4. Enforcement of activities not in compliance shall follow Part 85.43 with the right of appeal, as well as termination of a contract/agreement.

#### **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City of Mishawaka released the 2017 Consolidated Annual Performance and Evaluation Report (CAPER) for comment on March 7, 2018 for a period of 15 days. A copy of the legal ad for the public comment period is included in Appendix A. This document has been provided in the Community Development office, and all Public Libraries for public comment as well as on the City of Mishawaka's website for comment.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No changes have been made.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No changes have been made.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG Financial Summary Report  
Program Year 2017  
MISHAWAKA, IN

DATE: 48144  
TIME: 0.830858586  
PAGE: 1

**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	162,753.81
02 ENTITLEMENT GRANT	462,542.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	133,033.02
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	758,328.83

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	340,952.10
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	340,952.10
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	59,044.99
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	399,997.09
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	358,331.74

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	333,611.54
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	333,611.54
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	97.85%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

	PY:2016	PY: 2017	PY:2018
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION			
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION		0.00	
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS		0.00	
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)		0.00%	

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	70,689.69
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	10,000.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	80,689.69
32 ENTITLEMENT GRANT	462,542.00
33 PRIOR YEAR PROGRAM INCOME	65,536.73
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	528,078.73
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.28%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	59,044.99
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	51,738.49
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	7,306.50
42 ENTITLEMENT GRANT	462,542.00
43 CURRENT YEAR PROGRAM INCOME	133,033.02
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	462,542.00

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	3	572	6005086	Public Infrastructure	03K	LMA	\$89,535.00
2017	2	579	6097011	Public Infrastructure	03K	LMA	\$100.91
					<b>03K</b>	<b>Matrix Code</b>	<b>\$89,635.91</b>
2016	2	564	6008369	Spot/ Blight Demo & Clearance	4	LMA	\$30,859.44
2016	2	564	6013240	Spot/ Blight Demo & Clearance	4	LMA	\$28,386.42
2016	2	564	6036542	Spot/ Blight Demo & Clearance	4	LMA	\$101.83
2016	2	564	6047401	Spot/ Blight Demo & Clearance	4	LMA	\$305.00
2016	2	564	6054657	Spot/ Blight Demo & Clearance	4	LMA	\$29,902.10
2016	2	564	6071302	Spot/ Blight Demo & Clearance	4	LMA	\$1,901.92
2016	2	564	6079186	Spot/ Blight Demo & Clearance	4	LMA	\$25,853.20
2016	2	564	6089421	Spot/ Blight Demo & Clearance	4	LMA	\$195.84
2016	2	564	6089445	Spot/ Blight Demo & Clearance	4	LMA	\$2,520.00
2016	2	564	6097011	Spot/ Blight Demo & Clearance	4	LMA	\$170.83
2016	2	564	6101398	Spot/ Blight Demo & Clearance	4	LMA	\$15,665.74
2016	2	564	6107296	Spot/ Blight Demo & Clearance	4	LMA	\$230.02
					<b>4</b>	<b>Matrix Code</b>	<b>\$136,092.34</b>
2017	7	580	6107296	Mishawaka Food Pantry	5	LMC	\$12,409.69
					<b>5</b>	<b>Matrix Code</b>	<b>\$12,409.69</b>
2017	8	583	6101398	Adult Guardianship	05A	LMC	\$12,000.00
					<b>05A</b>	<b>Matrix Code</b>	<b>\$12,000.00</b>
2017	9	581	6101398	Boys and Girls Club	05D	LMC	\$30,280.00
2017	12	585	6101398	United Way Kindergarden Readiness Camp	05D	LMC	\$6,000.00
					<b>05D</b>	<b>Matrix Code</b>	<b>\$36,280.00</b>
2016	6	565	6008369	Domestic violence shelter	05G	LMC	\$10,000.00
					<b>05G</b>	<b>Matrix Code</b>	<b>\$10,000.00</b>
2015	14	556	6005086	Weatherization Program	14A	LMH	\$20,411.69
2016	4	570	6047401	Summer of Service	14A	LMH	\$212.85
2016	4	570	6054657	Summer of Service	14A	LMH	\$22.86
2016	4	570	6071302	Summer of Service	14A	LMH	\$446.43
2016	4	570	6079186	Summer of Service	14A	LMH	\$1,429.32
2016	4	570	6089445	Summer of Service	14A	LMH	\$8,865.00
2016	4	570	6097011	Summer of Service	14A	LMH	\$4,490.45
2017	3	587	6107296	Summer of Service	14A	LMH	\$1,315.00
					<b>14A</b>	<b>Matrix Code</b>	<b>\$37,193.60</b>
<b>Total</b>							<b>\$333,611.54</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

Plan Year	IDIS Project	IDIS Activity	voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	7	580	6107296	Mishawaka Food Pantry	5	LMC	\$12,409.69
					<b>5</b>	<b>Matrix Code</b>	<b>\$12,409.69</b>
2017	8	583	6101398	Adult Guardianship	05A	LMC	\$12,000.00
					<b>05A</b>	<b>Matrix Code</b>	<b>\$12,000.00</b>
2017	9	581	6101398	Boys and Girls Club	05D	LMC	\$30,280.00
2017	12	585	6101398	United Way Kindergarden Readiness Camp	05D	LMC	\$6,000.00
					<b>05D</b>	<b>Matrix Code</b>	<b>\$36,280.00</b>
2016	6	565	6008369	Domestic violence shelter	05G	LMC	\$10,000.00
					<b>05G</b>	<b>Matrix Code</b>	<b>\$10,000.00</b>
<b>Total</b>							<b>\$70,689.69</b>

**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**

Plan Year	IDIS Project	IDIS Activity	voucher Number	Activity Name	matrix Code	National Objective	Drawn Amount
2016	11	573	6021581	Affirmative Fair Housing	21A		\$140.00
2016	11	573	6071302	Affirmative Fair Housing	21A		\$916.32
2016	11	573	6101398	Affirmative Fair Housing	21A		\$916.32
2016	12	574	6005086	Administration	21A		\$474.00
2016	12	574	6006733	Administration	21A		\$30,288.70
2016	12	574	6008369	Administration	21A		\$15,000.00
2016	13	575	6021581	Consortium Administrative Fee	21A		\$4,003.15
2017	4	589	6089421	Administration	21A		\$6,790.31
2017	4	589	6097011	Administration	21A		\$222.43
2017	4	589	6101398	Administration	21A		\$100.00
2017	4	589	6107296	Administration	21A		\$193.76
					21A	Matrix Code	<b>\$59,044.99</b>
<b>Total</b>							<b>\$59,044.99</b>

### **CITIZEN PARTICIPATION COMMENTS**

No comments were received from the public on the 2017 Consolidated Action Performance & Evaluation Report (CAPER) Draft, released from public comment period from March 8, 2018 thru March 21, 2018.